



14601 W 99<sup>th</sup> Street  
 Lenexa, Kansas 66215  
 Phone: (800) 999-5518  
 Fax: (913) 422-2077  
 www.churchillcontainer.com

## NEW CUSTOMER PACKET

\*Complete this packet in its entirety to apply for terms.

\*If paying by credit card please fill out and sign the credit application portion (a CC form will be provided upon order confirmation).

How did you hear about us? \_\_\_\_\_

### CREDIT APPLICATION

\*Please note a pre-prepared credit form will be accepted, however we will still need a signature as this form counts as your customer contract.

Business Name: \_\_\_\_\_

D/b/a: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

City/State/Zip \_\_\_\_\_ Fax: \_\_\_\_\_

Name and EMAIL of Accounts Payable Contact: \_\_\_\_\_

Shipping address if different from above: \_\_\_\_\_

Fed. Tax No.: \_\_\_\_\_ D&B#: \_\_\_\_\_ In Business Since: \_\_\_\_\_

Corporation     Partnership     Proprietorship    Credit Limit Requested: \_\_\_\_\_

Type of business: \_\_\_\_\_

Full names and addresses of corporate officers, partners, or proprietor (give home address if a Partnership or Sole Proprietorship)

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

#### MAJOR CREDIT REFERENCES – 4 REQUIRED

Company Name: \_\_\_\_\_  
 Address: \_\_\_\_\_ Telephone: \_\_\_\_\_  
 City/St/Zip \_\_\_\_\_ Fax: \_\_\_\_\_  
 Contact Person: \_\_\_\_\_ Account No: \_\_\_\_\_

Company Name: \_\_\_\_\_  
 Address: \_\_\_\_\_ Telephone: \_\_\_\_\_  
 City/St/Zip \_\_\_\_\_ Fax: \_\_\_\_\_  
 Contact Person: \_\_\_\_\_ Account No: \_\_\_\_\_

Company Name: \_\_\_\_\_  
 Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

City/St/Zip \_\_\_\_\_ Fax: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Account No: \_\_\_\_\_

Company \_\_\_\_\_  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_ Telephone: \_\_\_\_\_  
City/St/Zip \_\_\_\_\_ Fax: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Account No: \_\_\_\_\_

**BANK REFERENCES**

Bank Name: \_\_\_\_\_  
Address: \_\_\_\_\_ Telephone: \_\_\_\_\_  
City/St/Zip \_\_\_\_\_ Fax: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Account No: \_\_\_\_\_  
Do you have a Credit Line for Borrowing? \_\_\_\_\_

The Undersigned **have / have not** filed for or been the subject of a bankruptcy as a company or as an individual.  
If yes, give type of bankruptcy and date filed: Chapter \_\_\_\_\_ Date: \_\_\_\_\_

The information provided with this application is true and correct. You are authorized to contact the above Major Trade References and Bank References to release all pertinent credit information. Should this credit application be approved, I (We) agree that the terms of sale are Net 30. Interest at the highest rate permitted by state law will be applied to past due accounts. Should it be necessary to collect through an attorney, by legal proceedings, or otherwise, the undersigned agrees to pay all costs of collection, including, interest and attorney's fees.

Authorized Company Officer/Partner:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*SIGNATURE REQUIRED TO PROCESS CREDIT REFERENCES.**

Printed Name: \_\_\_\_\_ Title \_\_\_\_\_

Company: \_\_\_\_\_

**PERSONAL GUARANTEE**

In consideration of your extending credit to the above-named company, I (We) do hereby guarantee, jointly and individually, to pay on demand any sum which may become due whenever the company shall fail to pay the same. It is understood that this guaranty shall be continuing, and irrevocable. I (We) do hereby waive notice of default for non-payment thereof and consent to any modifications or the renewal of credit hereby guaranteed.

**Guarantors of Payment and Spouse**

Guarantor:	<u>Street Address</u>	<u>City/State/Zip</u>	<u>Phone #</u>
Signature	_____	_____	_____
Print Name	Social Security #: _____	Date: _____	_____

Spouse:  
Signature \_\_\_\_\_  
Print Name \_\_\_\_\_ Social Security #: \_\_\_\_\_ Date: \_\_\_\_\_

## **A). General Information Sheet**

**Payment Terms:** All orders require payment in advance unless you have pre-approved credit terms and your account is current. We accept Visa and MasterCard. No COD's. No orders will be processed or scheduled for production prior to payment. We will charge applicable sales tax unless you submit a valid sales tax exemption certificate in advance. Accounts that are inactive for 24 months must reapply for credit.

**Acceptance of Terms:** Churchill accepts orders as submitted to be in full compliance with all applicable laws and with full awareness of Churchill terms and conditions including this General Information Sheet. Customer also warrants that the finished product is not and will not be an infringement of any valid patent, patents or trademarks. Further, customer agrees, at its own expense, to defend any and all such actions and suits which may be brought against Churchill charging such infringements and to pay all attorney fees, costs and expenses of every nature incurred in such a defense and to fully satisfy any and all judgments or decrees for profits, damages or costs therein and otherwise to save Churchill harmless.

**Purchase Orders:** All orders require written confirmation before production can begin. All changes must be confirmed in writing. Additional charges to revise any artwork and/or plates completed will be billed accordingly. We also reserve the right to ship 5% over or under specified quantity.

**Pricing/Product Availability:** Pricing and product availability are subject to change without notice. Whenever possible a 30-day notice will be given. Churchill Container will not be liable for delays or nonperformance as a result of events that are beyond our control, i.e., problems with material availability, strikes, accidents, fires, flood or other acts of God.

**Invoicing/Credits:** Any invoicing discrepancies must be brought to our attention immediately. Off-invoice credits will not be honored without the approval of your customer service representative and the issuance of a credit memo number.

**Freight:** Churchill is not responsible for the delay of any freight carrier. All goods are shipped at the buyer's risk. Title to goods passes to the buyer at the FOB point, Lenexa, Kansas. In the event of a shortage or damage, claims must be made within 10 days.

**Returns:** Merchandise may be returned ONLY with authorization from our office. Merchandise must be properly marked with return authorization number or it will be refused. All returns are subject to a 15% handling/restocking charge. All claims must be made within 15 days.

**Split Destination/Drop Shipments:** Split destination shipments will incur a \$25 additional charge per location. A typed master list must accompany order. Each split/drop shipment must be in full increments of the case pack.

**Cancellations:** There is a charge for work cancelled in progress. All plate, labels and artwork completed, and orders already produced, will be invoiced accordingly.

**Label Agreements:** Agreed upon QTY will be stocked by Churchill up front. Customer will only be billed with releases. Releases must be within minimum order qty's. Any changes to end qty or design will result in new label purchase/agreement. Any remaining labels will be billed to the customer at 50% of the price of the finished product.

**Product Color/Ink Color:** PMS/Special Color Match - PMS matches are not guaranteed on colored products. Product color may affect hue and tone of colors. Include PMS number and/or color swatch for each color match desired.

**Artwork:** See Art Specifications at [www.churchillcontainer.com](http://www.churchillcontainer.com) for acceptable artwork. Color separations film and set-up charges are included in plate charges. However, artwork received that contains tones or does not meet the standards set forth in our Print Guidelines, may incur additional charges.

**Plate Charges:** \$125 per color, per design. Plate charges include color separations, film and setup charges provided art meets the standards set forth in our Print Guidelines. Artwork containing tones may incur additional charges.

**Minimum Orders:** Any Orders submitted below Size/Color MOQ are subject to a \$300 below minimum fee. Splitting designs to meet minimum will incur a \$300 set up fee.

**Rush Orders:** Any orders with a requested due date ahead of standard lead times will be subject to a 300\$ rush fee, per design.

**Special Requirements:** We offer special packaging, i.e., sleeving, shrink-wrapping, poly bagging and labeling. Call for quote.

**Sample Runs:** Call for Quote

**Production Time:** Standard lead times are as follows: 4 weeks for printed. 5 weeks for IML. These are subject to change based upon seasonality, and sales discretion.

# Tax Exemption Information

\*Please complete the below for tax exemption status.

## UNIFORM SALES & USE TAX CERTIFICATE—MULTIJURISDICTION

The below-listed states have indicated that this form of certificate is acceptable, subject to the notes on pages 2-4. The issuer and the recipient have the responsibility of determining the proper use of this certificate under applicable laws in each state, as these may change from time to time.

Issued to Seller: **CHURCHILL CONTAINER COMPANY**  
 Address: **14601 W 99<sup>th</sup> Street, Lenexa, Kansas 66215**

I certify that:  
 Name of Firm (Buyer): \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

is engaged as a registered  
 Wholesaler  
 Retailer  
 Manufacturer  
 Seller (California)  
 Lessor (see notes on pages 2-4)  
 Other (Specify) \_\_\_\_\_

and is registered with the below listed states and cities within which your firm would deliver purchases to us and that any such purchases are for wholesale, resale, ingredients or components of a new product or service<sup>1</sup> to be resold, leased, or rented in the normal course of business. We are in the business of wholesaling, retailing, manufacturing, leasing (renting) the following:

Description of Business: \_\_\_\_\_  
 General description of tangible property or taxable services to be purchased from the seller:  
 \_\_\_\_\_

State	State Registration, Seller's Permit, or ID Number of Purchaser	State	State Registration, Seller's Permit, or ID Number of Purchaser
AL <sup>2</sup>	_____	MO <sup>13</sup>	_____
AR	_____	NE <sup>14</sup>	_____
AZ <sup>22</sup>	_____	NV	_____
CA <sup>3</sup>	_____	NJ	_____
CO <sup>1</sup>	_____	NM <sup>1,15</sup>	_____
CT <sup>4</sup>	_____	NC <sup>25</sup>	_____
DC <sup>5</sup>	_____	ND	_____
FL <sup>23</sup>	_____	OH <sup>26</sup>	_____
GA <sup>6</sup>	_____	OK <sup>16</sup>	_____
HI <sup>1,7</sup>	_____	PA <sup>27</sup>	_____
ID	_____	RI <sup>17</sup>	_____
IL <sup>1,8</sup>	_____	SC	_____
IA	_____	SD <sup>18</sup>	_____
KS	_____	TN	_____
KY <sup>24</sup>	_____	TX <sup>19</sup>	_____
ME <sup>9</sup>	_____	UT	_____
MD <sup>10</sup>	_____	VT	_____
MI <sup>11</sup>	_____	WA <sup>20</sup>	_____
MN <sup>12</sup>	_____	WI <sup>21</sup>	_____

I further certify that if any property or service so purchased tax free is used or consumed by the firm as to make it subject to a Sales or use Tax we will pay the tax due directly to the proper taxing authority when state law so provides or inform the seller for added tax billing. This certificate shall be a part of each order which we may hereafter give to you, unless otherwise specified, and shall be valid until canceled by us in writing or revoked by the city or state.

Under penalties of perjury, I swear or affirm that the information on this form is true and correct as to every material matter.

Authorized Signature: \_\_\_\_\_  
 (Owner, Partner or Corporate Officer)  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_



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## BOL INFORMATION – CUSTOMER SHIPPING INSTRUCTIONS

Ship to Contact Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Ship To Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Type of Residence?     Residential     Commerical

Delivery Appt Required?     YES     NO

If "No" to Appt, Do you need a notification prior to Delivery?     YES     NO

Dock Hours: \_\_\_\_\_ to \_\_\_\_\_

Does your location require lift-gate assistance?     YES     NO

Hand unloading?     YES     NO

Inside Delivery?     YES     NO

Are there any other special delivery instructions that we should be aware of?

FAILURE TO PROVIDE CORRECT INFORMATION COULD RESULT IN ADDITIONAL FREIGHT FEES