



14601 W 99th Street
Lenexa, Kansas 66215
Phone: (800) 999-5518
www.churchillcontainer.com

NEW CUSTOMER SET UP - PREPAY

TO APPLY FOR TERMS, PLEASE CONTACT YOUR CUSTOMER SERVICE REPRESENTATIVE.

BUSINESS NAME: _____

DBA: _____

BILLING ADDRESS: _____

BILLING CITY: _____ **BILLING STATE:** _____ **BILLING ZIP:** _____

COMPANY PHONE: _____ **COMPANY FAX:** _____

ACCOUNTS PAYABLE CONTACT NAME: _____

ACCOUNTS PAYABLE CONTACT EMAIL: _____

ACCOUNTS PAYABLE CONTACT PHONE NUMBER: _____

SHIPPING ADDRESS: _____

SHIPPING CITY: _____ **SHIPPING STATE:** _____ **SHIPPING ZIP:** _____

SHIPPING CONTACT NAME: _____

SHIPPING CONTACT EMAIL: _____

SHIPPING CONTACT PHONE NUMBER: _____

FEDERAL TAX NO.: _____ **D&B #:** _____

IN BUSINESS SINCE: _____

HOW DID YOU HEAR ABOUT US? _____

CHURCHILL USE ONLY

CUSTOMER NUMBER: _____

CAMPAIGN CODE: _____

ENTERED BY: _____ **DATE:** _____

A). General Information Sheet

Payment Terms: All orders require payment in advance unless you have pre-approved credit terms and your account is current. We accept Visa and MasterCard. No COD's. No orders will be processed or scheduled for production prior to payment. We will charge applicable sales tax unless you submit a valid sales tax exemption certificate in advance. Accounts that are inactive for 24 months must reapply for credit.

Acceptance of Terms: Churchill accepts orders as submitted to be in full compliance with all applicable laws and with full awareness of Churchill terms and conditions including this General Information Sheet. Customer also warrants that the finished product is not and will not be an infringement of any valid patent, patents or trademarks. Further, customer agrees, at its own expense, to defend any and all such actions and suits which may be brought against Churchill charging such infringements and to pay all attorney fees, costs and expenses of every nature incurred in such a defense and to fully satisfy any and all judgments or decrees for profits, damages or costs therein and otherwise to save Churchill harmless.

Purchase Orders: All orders require written confirmation before production can begin. All changes must be confirmed in writing. Additional charges to revise any artwork and/or plates completed will be billed accordingly. We also reserve the right to ship 5% over or under specified quantity.

Pricing/Product Availability: Pricing and product availability are subject to change without notice. Whenever possible a 30-day notice will be given. Churchill Container will not be liable for delays or nonperformance as a result of events that are beyond our control, i.e., problems with material availability, strikes, accidents, fires, flood or other acts of God.

Invoicing/Credits: Any invoicing discrepancies must be brought to our attention immediately. Off-invoice credits will not be honored without the approval of your customer service representative and the issuance of a credit memo number.

Freight: Churchill is not responsible for the delay of any freight carrier. All goods are shipped at the buyer's risk. Title to goods passes to the buyer at the FOB point, Lenexa, Kansas. In the event of a shortage or damage, claims must be made within 10 days.

Returns: Merchandise may be returned ONLY with authorization from our office. Merchandise must be properly marked with return authorization number or it will be refused. All returns are subject to a 15% handling/restocking charge. All claims must be made within 15 days.

Drop Shipments: An additional \$25 per location drop ship fee will be incurred for drop ships of 3 locations or more, up to a maximum of 10 locations requiring different shipping addresses. Fees do not apply for individual shipments that meet the product minimum quantity. A typed master including addresses, contacts, and phone numbers must accompany the order and each drop ship quantity must be in full case pack increments.

Cancellations: There is a charge for work canceled in progress. All plate, labels and artwork completed, and orders already produced, will be invoiced accordingly.

Label Agreements: Agreed upon QTY will be stocked by Churchill up front. Customer will only be billed with releases. Releases must be within minimum order qtys. Any changes to end qty or design will result in new label purchase/agreement. Any remaining labels will be billed to the customer at 50% of the price of the finished product.

Product Color/Ink Color: PMS/Special Color Match - PMS matches are not guaranteed on colored products. Product color may affect hue and tone of colors. Include PMS number and/or color swatch for each color match desired.

Artwork: See Art Specifications at www.churchillcontainer.com for acceptable artwork. Color separations film and set-up charges are included in plate charges. However, artwork received that contains tones or does not meet the standards set forth in our Print Guidelines, may incur additional charges.

Plate Charges: \$150 per color, per design. Plate charges include color separations, film and setup charges provided art meets the standards set forth in our Print Guidelines. Artwork containing tones may incur additional charges.

Minimum Orders: Any Orders submitted below Size/Color MOQ are subject to a \$300 below minimum fee. Splitting designs to meet minimum will incur a \$300 set up fee.

Rush Orders: Any orders with a requested due date ahead of standard lead times will be subject to a 300\$ rush fee, per design.

Special Requirements: We offer special packaging, i.e., sleeving, shrink-wrapping, poly bagging and labeling. Call for quote.

Sample Runs: Call for quote.

Production Time: Call for information.

Tax Exemption Information

*Please complete the below for tax exemption status.

UNIFORM SALES & USE TAX CERTIFICATE—MULTIJURISDICTION

The below-listed states have indicated that this form of certificate is acceptable, subject to the notes on pages 2-4. The issuer and the recipient have the responsibility of determining the proper use of this certificate under applicable laws in each state, as these may change from time to time.

Issued to Seller: **CHURCHILL CONTAINER COMPANY**
 Address: **14601 W 99th Street, Lenexa, Kansas 66215**

I certify that:
 Name of Firm (Buyer): _____
 Address: _____

is engaged as a registered
 Wholesaler
 Retailer
 Manufacturer
 Seller (California)
 Lessor (see notes on pages 2-4)
 Other (Specify) _____

and is registered with the below listed states and cities within which your firm would deliver purchases to us and that any such purchases are for wholesale, resale, ingredients or components of a new product or service¹ to be resold, leased, or rented in the normal course of business. We are in the business of wholesaling, retailing, manufacturing, leasing (renting) the following:

Description of Business: _____
 General description of tangible property or taxable services to be purchased from the seller:

State	State Registration, Seller's Permit, or ID Number of Purchaser	State	State Registration, Seller's Permit, or ID Number of Purchaser
AL ²	_____	MO ¹³	_____
AR	_____	NE ¹⁴	_____
AZ ²²	_____	NV	_____
CA ³	_____	NJ	_____
CO ¹	_____	NM ^{1,15}	_____
CT ⁴	_____	NC ²⁵	_____
DC ⁵	_____	ND	_____
FL ²³	_____	OH ²⁶	_____
GA ⁶	_____	OK ¹⁶	_____
HI ^{1,7}	_____	PA ²⁷	_____
ID	_____	RI ¹⁷	_____
IL ^{1,8}	_____	SC	_____
IA	_____	SD ¹⁸	_____
KS	_____	TN	_____
KY ²⁴	_____	TX ¹⁹	_____
ME ⁹	_____	UT	_____
MD ¹⁰	_____	VT	_____
MI ¹¹	_____	WA ²⁰	_____
MN ¹²	_____	WI ²¹	_____

I further certify that if any property or service so purchased tax free is used or consumed by the firm as to make it subject to a Sales or use Tax we will pay the tax due directly to the proper taxing authority when state law so provides or inform the seller for added tax billing. This certificate shall be a part of each order which we may hereafter give to you, unless otherwise specified, and shall be valid until canceled by us in writing or revoked by the city or state.

Under penalties of perjury, I swear or affirm that the information on this form is true and correct as to every material matter.

Authorized Signature: _____
 (Owner, Partner or Corporate Officer)
 Title: _____
 Date: _____



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BOL INFORMATION – DELIVERY REQUIREMENTS

Delivery Contact Name: _____

Delivery Contact Phone Number: _____

Delivery Contact Email: _____

Business Name: _____

Delivery Address: _____

City: _____ State: _____ Zip: _____

Commercial? OR Residential? OR Other (University, Secured Location, etc.)?

If other, please specify: _____

Do you have a shipping/receiving dock at delivery location? YES NO

Do you have a forklift or pallet jack at delivery location? YES NO

Delivery Appointment Required? YES NO

If "No" to Delivery Appointment – Do you need a notification prior to delivery? YES NO

Dock Hours: _____ to _____

Does your location require lift-gate assistance? YES NO

Inside Delivery? YES NO

Are there any other special delivery instructions that we should be aware of?

FAILURE TO PROVIDE CORRECT INFORMATION COULD RESULT IN ADDITIONAL FREIGHT FEES.